



## SMALL BUSINESS FACADE AND EXTERIOR IMPROVEMENT GRANT APPLICATION

OPENS: JULY 22

DEADLINE: 3PM on AUGUST 15

AWARD ANNOUNCED: AUGUST 24

The City of Mount Sterling is extending an opportunity for small businesses to apply for a matching funds grant which may be used to revitalize the façade of the business front or to make capital improvements to the exterior of buildings. The intent of this program is to assist tenants and/or property owners to preserve and enhance existing buildings in the city. Submit questions through our website at [www.mtsterling.ky.gov](http://www.mtsterling.ky.gov) or phone (859)498-8725.

**IMPORTANT INSTRUCTIONS AND INFORMATION** - Complete all parts of this application and provide required documentation and mail to: City of Mount Sterling, 33 N Maysville Street, Mount Sterling, KY 40353 Attention: SMALL BUSINESS FAÇADE GRANT PROGRAM – Applications may also be placed in a sealed envelope and dropped off at the City Hall drop box.

Incomplete applications will not be considered. Applicants are highly encouraged to submit thorough applications for consideration. Applications will be reviewed by a committee and awarded based on several factors. Completion of this application does not guarantee an award. All grants will be issued through a reimbursement and may not exceed \$1,000.00 in matching funds. Funds will be awarded beginning September 1, 2022. To be eligible to apply for this grant, an applicant must:

1. Occupy a building (brick and mortar) within the city limits of Mount Sterling.
2. Own the property or have a lease agreement with the property owner.
3. Must have a valid Business License and be current on all City taxes and fees and Occupational Taxes due to Montgomery County.
4. Be open and operating before July 22, 2022.
5. Be a business with less than \$500,000 in annual payroll.

### **GENERAL INFORMATION (PLEASE PRINT)**

NAME OF BUSINESS	
BUSINESS TAX ID NUMBER (EIN/FEIN OR SSN)	
PHYSICAL BUSINESS LOCATION	
MAILING ADDRESS (IF DIFFERENT FROM ABOVE)	
PRIMARY CONTACT NAME	
BUSINESS PHONE/E-MAIL	
BUSINESS START DATE	
BUSINESS TYPE (CIRCLE ONE)	Sole Proprietorship Limited Liability Corp Partnership Corporation

Is this business a franchise or part of any franchise agreement? YES or NO	
Did the business have a current business license as of July 22, 2022? YES or NO	
Was this business current on occupational and property taxes as of July 22, 2022? YES or NO	
Are there any existing Code Enforcement violations on the property? YES or NO	
Name of Landlord or Property Owner and Telephone Number (if applicable)	
Has the business or property owner previously received a FAÇADE GRANT? N/A for 2022	N/A for 2022. Only one (1) grant may be awarded in any three (3) year period.
What are your plans for use of the grant? What exterior improvements will the funding be used for?* (type of repair/additional/project)	
How will a FAÇADE GRANT aid in _____* a) Reducing blight in the City of Mount Sterling? b) Make the business or property more inviting to walk-in customers? c) Increase the overall assessment value of the property? d) Reduce the utility or energy costs of the business? e) Address a safety issue or concern?	

\* Use additional paper to submit drawings or supplemental information.

**ATTESTATION** I understand that:

- Grant monies are considered taxable income and the City of Mount Sterling is required by law to report it as such and send a 1099 to each awardee.
- Demand for this grant funding may exceed resources. Submission of an application does not guarantee an award. Incomplete applications will not be considered for an award.
- If awarded a grant, all monies will be received after expenses dated beginning August 25, 2022. Eligible expenditures for grant money are limited to payments made by the awarded business or property owner for supplies, materials, or labor related to the project. Two quotes from a certified contractor must be obtained (unless the work is cosmetic and does not require a contractor i.e. – paint only. However, an estimate of cost of work must be submitted for consideration).
- A copy of W-9 and Schedule C Form (2021) is required. If this has not yet been filed, then the most recent tax year filed (2019 or 2020) may be accepted.

I certify that the facts, representations, and documents set forth in this grant application are true and correct, under the KRS penalties and perjury laws. I hereby grant permission for the City of Mount Sterling to verify the information associated with my application.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

FOR OFFICE USE ONLY: REQUEST APPROVED? YES or NO	AMOUNT APPROVED: \$ _____
STAFF SIGNATURE _____	DATE PAID: _____