

## **CITY OF MOUNT STERLING HAZARDOUS SIDEWALK REPAIR PROGRAM**

The City of Mount Sterling recognizes that maintenance and repair of sidewalks within the city is necessary to protect the health, welfare, and safety of residents and visitors. The city code places the responsibility for sidewalk maintenance upon the property owner where the sidewalk is located.

The City of Mount Sterling may inspect sidewalks based on city initiation or by citizen complaint. If a sidewalk is determined to be hazardous, the City may issue a notice to the property owner. The notice will include the following information:

- 1) A written statement of address, date and time of violation, place of violation, and a picture of the violation.
- 2) A date of which corrective action must take place.
- 3) A statement of the monetary penalty established for the violation if corrective action is not taken by property owner.
- 4) Instructions for correcting identified violation identified clearly for the property owner or authorized representative.
- 5) Information on appeal process through the city Code Enforcement Board.
- 6) The employee number or name of the officer who witnessed the violation.
- 7) Information on available re-imbusement and incentive programs offered by the City to assist property owners with corrective action and repair.
- 8) Instructions for contacting the "Kentucky 811" program. The city will not accept liability or responsibility for damage done to public or private utilities by the homeowner.

Property owners wishing to request participate in the repair program must obtain two estimates from licensed contractors to submit with the application. No application will be considered unless the proper permit has been obtained through the Building Inspector, and only when a final inspection has been completed.

All residents wishing to participate in the program must be provided with a copy of the SIDEWALK MAINTENANCE AND REPAIR PROGRAM ORDINANCE and indicate that they have read and understand all provisions of the ordinance. Re-imburements will not be provided for items not related to sidewalk instillation or repair cost (tree removal or replacement, tree root removal, construction cosmetics such as rocks or shrubs, damage to other utilities or infrastructure, etc.)

After all work has been completed on the sidewalk and a final inspection completed, the property owner may be reimbursed at one-half (1/2) the cost of repair based on the lowest submitted project estimate or bid and no more than ~~\$750~~ \$1000. The city reserves the right to reject any or all bids and estimates submitted.

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**APPLICATION RECEIVED ON THIS DATE \_\_\_\_\_**

Name of property owner: \_\_\_\_\_

Address of property: \_\_\_\_\_

Phone/e-mail address: \_\_\_\_\_

Sidewalk information (provide copy of notice of violation or digital picture of current sidewalk):

Bids and estimates are submitted from the following licensed contractors (provide copies)

Building permit obtained on this date	
Final inspection conducted on this date	
Kentucky 811 contacted on this date	
Ordinance ____ received by property owner	Initial
Re-imbursement provided to homeowner	

City Building Inspector certification and date that all work and inspection has been completed on this project.

\_\_\_\_\_

Public Works Director certification and date that all work and inspection has been completed on this project.

\_\_\_\_\_

Property Owner certification and date that all work has been completed

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