Form-6
Rev. 1/07/2022

Application for City of Mount Sterling Business License

Instructions:

1. Complete application in full and submit with Application Fee:
   $50.00 Operating in the City as a **Full-time business**.
   $25.00 Operating in the City as a **Part-time/occasional business**. (Defined as a business which operates in the city less than 30 hours per week or ½ of all business conducted. Must be approved by the Clerk.)
2. File quarterly withholding returns and annual Net Profit Returns. The rate for each is 2%.
3. Non-Profit organizations are not required to pay the application fee but must file quarterly withholding tax returns.

All questions must be answered completely. Please type or print.

1. Business Name or Applicant's Name _____ Telephone (____) _____
   Facsimile (____) _____
2. Business Address _____ Ste #____ _____ _____ _____
   Street City State Zip Code
3. Mailing Address _____ _____ _____ _____
   Street City State Zip Code
4. Address where work will be performed _____
5. Will this be a one-time issuance of the business license to be used for only one job in the city? _____
6. Will this license be renewed annually? _____
7. Are you taking over an existing business? ☐Yes ☐No If yes, what is the current name? _____
8. Have you held a City of Mount Sterling license before? ☐Yes ☐No If yes, under what name? _____
9. Email Address _____
10. Type of Business _____
11. Date Work is to begin in the City of Mount Sterling _____
12. Will you have Employees? Yes _____ No _____ If Yes How Many? _____
13. Check Ownership Type: _____ Sole Proprietor _____ Partnership _____ Corporation
    _____ Non-Profit _____ Other _____
14. Name of Owners _____ Phone No (____) _____
    _____ Phone No (____) _____
15. If a corporation, list officers _____ Phone No (____) _____
    and Titles: (or Partnership) _____ Phone No (____) _____
16. Contact Person for Tax Info. _____ Phone No (____) _____
17. _____ _____ _____
    Signature of Applicant Title Date

Make Check Payable To: City of Mount Sterling,	Fax No. (859) 498-8727
Mail Application and Check to: City of Mount Sterling 33 N. Maysville Street Mount Sterling, KY 40353	If you have any questions, please call (859) 498-8725 Business Hours: Monday – Friday, 8:00 a.m. – 4:00 p.m. Lobby Hours: Monday – Friday 9:00 a.m. – 3:00 p.m.