

October Court Day Festival
Kentucky's Oldest Festival - Since 1794!
 Vendor Application and Agreement
 October 15-18, 2021

PLEASE PRINT

Contact Name	
Business Name	
Address	
City/State	
Phone (primary)	
Phone (secondary)	
Email Address	
Property Owner you are renting from.	
What product or service are you selling?	

Agreement

The undersigned is over 18 years of age and has read this form and attached regulations and agrees to comply with them. He/ She agrees to be responsible use and care of the facilities and/or space used. Applicant understands that violations of rules, regulations, and ordinances for the festival may result in revocation of vendor permit (without refund) and a shutdown of activities for the remainder of the festival. Vendors and patrons who violate rules, regulations, and city ordinances during the festival may be cited and fined no less than \$25 and no more than \$100 per violation. The undersigned does hereby further covenant and agree to defend, indemnify, and hold harmless the City of Mount Sterling and its elected officials, officers, and employees from and against any and all liability, loss, damages, claims, or actions (including costs and attorney fees) for bodily injury and or property damage, to the extent permissibly by law, arising out of or in connection with the actual or proposed use of the City of Mount Sterling property, facilities, and/ or services.

Applicant Signature: _____ Date: _____

Festival Information and Rules:

1. SET UP: Set up officially begins at 5:00PM Thursday, however, you may work with property owner who is renting your space to negotiate an earlier set up time.
2. YOU MAY BEGIN TO SELL: Vendors may begin selling at 12:01AM Friday. The festival officially concludes at 6:00PM on Monday.
3. STREETS ARE CLOSED: For safety reasons, city streets are closed to vendor vehicle traffic each day at 9:00AM and will remain closed until 6:00PM. Any vendor who wishes to depart the festival area may do so with prior coordination with and approval from the Mount Sterling Police Department (so escort can be provided). No-re-entries will be permitted during the times that streets are closed.
4. PERMIT REQUIRED: All vendors must have a vendor permit from the city. The cost is \$25. Many property owners will include the vendor cost in your rental fee (which is preferred). The property owner you rent space from will notify you if they have included the fee in your rental fee. All permits must be displayed and posted so that they may be seen by the public.
5. FOOD PERMITS REQUIRED: If you are selling food, you must also have a food permit. These are all issued from the Montgomery County Health Department and must be obtained three days before the festival begins. Contact (859) 498-3808 for more information.
6. RENTAL FEES VARY: The cost of your rental fee for the space you use is determined by the property owner you choose to rent from. We encourage you to contact everyone who rents space to get the best deal possible for YOU! Our Tourism website will provide a list of property owners you may contact. <https://mtsterlingtourism.com/court-days/>
7. ALCOHOL SALES: A vendor may sell alcohol during the festival if a valid festival license is possessed. You may download a copy of our alcohol ordinance on the city website @ www.mtsterling.ky.gov. Contact the City ABC Officer at City Hall @ (859) 498-8725 if you have any questions.
8. PROHIBITED ACTIVITIES: You will not be issued a festival permit for any of these activities:
 - a. Activities involving animals of any kind (riding, petting, viewing, selling, etc.)
 - b. Carnival rides, circus type activities, motorized rides, or exhibition shows where money is collected to see a show, display, or exhibition.
 - c. Any form of gambling which is prohibited by Kentucky Revised Statutes.
 - d. No animals, except for service animals, shall be brought by patrons to the festival.
 - e. Discharging of weapons.
 - f. Skateboards, rollerblades, scooters, and motorized carts are prohibited. Mobility scooters for disabled are permitted. Vendors may obtain a permit for motorized carts through City Hall if there is a demonstrated need for movement on city streets during the festival.
 - g. Sidewalks may not be blocked to pedestrian traffic in any area outside of the barricaded festival area.
 - h. All vendors must sell goods and products from the space they have rented from a property owner. No selling or peddling of any kind will be permitted from anyone on a public street or sidewalk. Mobile vending is prohibited.
9. STREET SWEEPERS AND TRASH PICKUP: Trash pickup will be conducted twice a day. Property owners must provide at least one trash can per 1,000 ft of rented space for vendors.
10. GREASE AND OILS: Do not dump grease or oil in the creek or bathroom facilities. Vendors may drop off grease at designated pick-up points for collection.
11. MARKING: Use of paint or markers on sidewalks, streets, or walls is not permitted. Chalk is permitted and the preferred method for marking areas.
12. TENTS: Tents and shelters are permitted. However, anchoring devices for tents or shelters must be secured to a block or brick. No spikes are to be used on asphalt or concrete.
13. NOISE: Please keep music and noise at a reasonable level.